



Locality Planning Energy Holdings Limited

ABN 90 147 867 301

All registry communications to:

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17 September 2021

Dear Shareholder

2021 Annual General Meeting

The Annual General Meeting (the **AGM** or **Meeting**) of Locality Planning Energy Holdings Limited (**Company** or **LPE**) will be held at 10:00am (AEST) on Tuesday, 19 October 2021 at the Company's Bluewater Boardroom, Foundation Place, Level 8, 8 Market Lane, Maroochydore QLD 4558.

At this year's AGM the Company will ensure that social distancing requirements are adhered to for the safety of shareholders, staff and other individuals involved in the Meeting. The Company also notes that attendance numbers at the Meeting may be restricted if necessary so that any limitations in force at the time are adhered to in respect of shareholders who seek to attend the Meeting in person.

Notice of Meeting

The full Notice of Meeting, which sets out the agenda (including details of all resolutions being put to the meeting, voting information and Explanatory Memorandum), and the Annual Report, are available on the Company's website at URL: <https://www.localityenergy.com.au/agm>. **We will not be posting any printed copies.** This approach is consistent with the relief provided by the Commonwealth Treasurer in response to the COVID-19 pandemic.

Shareholders are encouraged to lodge their votes by logging in to their portfolio or holding(s) on the share registry's website at www.linkmarketservices.com.au by 10:00am (AEST) on Sunday, 17 October 2021. Shareholders may also submit written questions to the Company or the auditor in advance of the AGM by email to the Company Secretary at investors@localityenergy.com.au or via the share registry's website at www.linkmarketservices.com.au.

Shareholder emails

Receiving your communications by email is the best way to stay informed and keep in touch about your shareholding, so I encourage you to take this opportunity to switch to paperless communications. To make the switch to paperless communications, simply complete the enclosed form and return it in the reply paid envelope provided.

Thank you for your continued support.

Yours sincerely

Justin Pettett

Chairman

LPE